

# St. Catharines Rowing Alumni Association

(Mailing Address only) 295 Main Street, St. Catharines, ON L2N 4V9

Location of Hall is: Henley Island Drive, St. Catharines, ON (off Main Street) in Port Dalhousie

## RENTAL AGREEMENT

BETWEEN *The St. Catharines Rowing Alumni Association*, hereinafter known as S.C.R.A.A. and

( \_\_\_\_\_ ) ( \_\_\_\_\_ )  
Name Function

Hereinafter known as the *Lessee* in the matter of the rental of the S.C.R.A.A. Clubhouse and facilities on Henley Island

ON: \_\_\_\_\_ DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Day of the Week) Month Day Year

### GENERAL TERMS:

1. The hours of rental are from 9:00 am of the date above until 1:30 a.m. of the following day.
2. This rental includes the S.C.R.A.A. Clubhouse and furniture, patio, lawn and parking area. (Seating Available: 16 round tables which seat 8 ea. as well as some rectangular tables.) Tablecloths, dishes, cutlery and glassware are not supplied.
3. **Caterer/Kitchen facilities are available at an extra fee of \$75.00.**  
**Barbecue use is available for an extra \$25.00 charge. Lessee must provide their own charcoal/briquettes.**  
**No open fires or barbecues other than the barbecue pit provided will be allowed.**
4. The Rental Chairman will arrange to provide a key. The key is to be returned to the bartender upon their arrival. In the event of the loss of this specialized key by the lessee, the lessee must pay for new locks.

**NOTE:** The FULL rental fee must be paid to the Rental Chairman upon receiving a key to building. Failure to do so will make this contract null and void.

5. **Prior** to serving any alcoholic beverages in the clubhouse, the lessee shall:
  - a) Acquire a **Special Occasion Permit** from **The Alcohol and Gaming Commission of Ontario** (obtained at any L.C.B.O. Outlet - approx. 2-3 weeks processing time required and **post at bar** during event)
  - b) Acquire **liquor liability insurance** from either (PALS) in the name of the Special Occasion Permit holder **or** contact your own Insurance Agent. Application available on request.
6. It is the responsibility of the lessee to remove all bar stock and possessions when vacating the premises. No items may be left overnight. The S.C.R.A.A. will not assume responsibility for lost articles. The lessee shall remove all decorative material used that evening. Decorations must not damage the facilities in any way. Charges as we feel necessary will be deducted from the deposit if this is not followed. **Throwing of confetti is strictly prohibited. Please do not tape to painted walls or ceiling tiles. Open flames or flammable decorations are forbidden. Exits must not be blocked in any manner.**

*We are wheelchair accessible and separate washroom facilities are available.*

### COMPLETE THIS SECTION: (PLEASE PRINT)

( _____ ) No. of People Attending	( _____ ) A.M./ P.M. Time Event Begins	( _____ ) P.M. Time BAR is to Open
<b>Caterer on Site:</b>		
Name: _____	Business Name: _____	
Address: _____	Phone: _____	
<i>Caterer on site is responsible for cleaning kitchen before leaving.</i>		

